

Position Title: Director, Campus Ministry
Department: Campus Ministry
Reports To: President and Vice Chancellor
Salary Range: \$78,268 - \$95,449

General Accountability

The Director, Campus Ministry works to promote and sustain an effective evangelical ministry, dedicated to witnessing and promoting gospel values in the milieu of post-secondary Roman Catholic education, reaching the broader university campus and where applicable, the local community. This ministry fosters the spiritual growth and faith development of students, staff, faculty, graduates and members of University Catholic Community (UCC). The Director, Campus Ministry is commissioned by the approval of the Bishop of Hamilton, in whose diocese St. Jerome's University resides.

Nature and Scope

St. Jerome's University provides a culture and environment for employees that endeavours to promote the mission of the University. Employees contribute to the larger institutional goals and conduct themselves in a manner that fosters the prevailing sense of collegiality among faculty, staff and students.

The Director, Campus Ministry's primary objective is to enhance the liturgical and spiritual campus life. The Director will endeavour to reflect and promote the values, ideals and mission of St. Jerome's University in a manner consistent with Roman Catholic tradition and the honest pursuit of wisdom and understanding. The Director, Campus Ministry is mandated to help provide an experience of Christian community and an experience of Church that is welcoming and inclusive, especially to students. The Director participates in the UCC to encourage students toward active participation in all ministries to help prepare them for leadership in the Church and in society.

The Director, Campus Ministry leads a team that includes the Spiritual and Student Development Advisor, and other volunteer, contract or casual staff, and student leaders, and works collaboratively with Student Affairs to develop and implement student leadership and development programs.

Specific Accountabilities

Campus Ministry

- Works across SJU community to cultivate a sense of community and engagement fostering connection and understanding between various parties
- Practices and promotes inclusivity within the University, diocese, and broader community
- Plans and directs all activities of the campus ministry department, including the supervision, guidance, coaching, and mentoring of the Spiritual and Student Development Advisor
- Develops, plans and executes a strategic departmental plan that supports the University's mission and future vision with a focus on integrated Campus Ministry outreach, incorporating the UCC community with the student community
- Collaborates with all student service areas at SJU and UW to augment delivery of Campus Ministry initiatives through developing and sustaining key internal and external relationships
- Oversees the building and management of relationships with the Diocese, priests, religious communities, and external partners such as school boards

- Provides spiritual guidance and pastoral counseling to all community members, with a focus on adult faith formation and supporting the student community
- Responsible for the stewardship of liturgical life
- Advises and provides leadership support in liturgical planning and prayer activities for the University
- Coaches, mentors and directs student leaders
- Plays an extended public relations role in order to link the university with the diocese and catholic school boards, through dialogue, collaboration and cooperation
- Monitors and plans for the efficient use of departmental resources, including the development of programming within the Spirituality Centre
- Acts as point person to the University of Waterloo Chaplains' Association
- Identifies and implements objectives and evaluative measures for Campus Ministry department
- Active involvement in committees and teams, as required, to accomplish departmental and institutional objectives

Working Conditions

- Regular office environment
- May work other than traditional work day including evening and weekends
- Attends workshops, conferences or meetings that may require travel
- Represents the University at local or out-of-town events as required
- Periodic lifting and carrying of parcels or deliveries

Qualifications Required

- Masters of Divinity or equivalent combination of education and experience
- 2-3 years experience in Pastoral Counselling and/or Spiritual Direction
- 3 - 5 years of experience and formation in Roman Catholic liturgical theory and practice
- Student program development and evaluation
- Knowledge of student development theory
- Actively engaged in Roman Catholic tradition, worship, and intellectual tradition of Roman Catholicism
- Familiarity with the needs of students and the requirements of university life
- Excellent interpersonal and communication skills (written and oral)
- Strong leadership and organizational skills
- Experience working in diverse and complex environments